



Job Title: St. Patrick's School Nurse

Qualifications:

- Valid and current license to practice as a Registered Nurse in the State of Nebraska
- Interest and time to perform the responsibilities listed below
- Current CPR and first aid certification

Responsible to:

- School Principal

Goals:

- To help students maintain optimum health to facilitate growth, development, and learning
- Maintenance of student health records as required by the State of Nebraska

Responsibilities:

1. Monitor status of immunizations and physical and visual exam requirements as set forth by the State of Nebraska and implement appropriate public health policies. Inform families of these requirements.
2. Provide and coordinate annual mandatory health assessments, and refer for treatment those health problems/needs that may interfere with students' ability to learn:
 - a. HEIGHT AND WEIGHT: as per Nebraska School Health Guidelines.
 - b. VISUAL ACUITY SCREENING: as per Nebraska School Health Guidelines.
 - c. AUDIOMETRIC SCREENING: as per Nebraska School Health Guidelines.
 - d. BLOOD PRESSURE SCREENING: as per Nebraska School Health Guidelines.
 - e. DENTAL SCREENING: as per Nebraska School Health Guidelines.
3. Coordinate and maintain student health files and information including annual health updates, Student Health Needs Index, action plans, medication administration forms, and other health related information.
4. Safely administer and monitor the effects of medication. In addition, follow guidelines set by the State of Nebraska for delegating to other staff members the responsibility of medication administration.
5. Provide surveillance of the school environment to assure universal precautions are being implemented in preventing the spread of communicable disease:
 - a. Conduct annual in-services for all certified and non-certified staff regarding Universal Precautions and Blood Borne Pathogens.
 - b. Gather necessary supplies for classrooms to assure universal precautions.
6. Coordinate in-services and education for school personnel on CPR, first aid, Asthma and Anaphylaxis protocol and health problems experienced by students/staff as requested by administration. This



shall include training, supervising, and monitoring of school personnel on health care procedures legally and safely delegated to them.

7. Identify school safety hazards and recommended prevention programs.
8. Daily assessments and evaluation of student and staff injuries and illnesses
9. Utilize the four stages of the nursing process to develop and implement plans of care for students with special health care needs.
10. Provide first aid assistance and health advice within the scope of nursing practice.
11. Act as a liaison between school and community, medical, dental, vision and mental health resources.
12. Assist school administration in keeping School Health Policies and Procedures update and in compliance with Nebraska School Health Laws and guidelines.
13. Assisting office staff and administration with clerical and other duties