



SAINT CECILIA CATHEDRAL SCHOOL

"Higher education starts here"

Job Title: Elementary Teacher

Mission: The mission of St. Cecilia Cathedral Grade School is to teach and live the Catholic faith within a nurturing, family-like community, teach reverence for life and respect for all, and to foster each student's academic potential.

Summary: The staff and parents of St. Cecilia Cathedral are deeply invested in educating students to be versatile disciples of Jesus Christ. From speaking a foreign language to writing research papers and even performing in the arts, everyone has a sense of St. Cecilia ownership and pride. The staff's focus on instruction is putting an equal level of importance on teamwork, self-confidence, ingenuity, and mental health in addition to academics. The curriculum is designed to be interpersonally dynamic, rigorous, and highly competitive, while also being supportive for each student. The parents and Board of Education are invested in every student's education and future as they are constantly pursuing forward thinking educational approaches and facilitating technological advancements.

Teachers at St. Cecilia Cathedral Grade School are passionate, life-long learners who are dedicated members of the Cathedral community. They embrace the traditions of St. Cecilia while always striving for excellence. Teachers are committed to growth as professionals and individuals and are committed to helping students achieve success and to the mission and values of St. Cecilia Cathedral Grade School.

St. Cecilia Cathedral Grade School is the premier Catholic elementary school in midtown Omaha. Conveniently located near UNMC, Creighton University, and downtown Omaha, this school community is the perfect location for you and your child. Our school welcomes many families who are employed downtown as we provide a caring environment with an optimal location, allowing parents to be involved in their child's education with a long commute from home. Our community is perfect for those wanting a faith-based and family/community environment every time you walk through the doors.

Our small class sizes allow for individual attention, which is then enhanced by our school-wide social and emotional learning program. With the pillars of our faith-based education, combined with our progressive liberal arts academics, our students grow in the classroom both spiritually and intellectually. Art and music are embraced, as well as our new state-of-the-art STEAM Lab and Media Center that all students, PreKindergarten through 8th grade, are growing their love and passion for learning on a daily basis.

Instructional Duties:

- Incorporate all of the standards established by the Archdiocese of Omaha and Nebraska Department of Education.
- Demonstrate a desire to meaningfully integrate technology into the classroom.

- Employ a variety of teaching models to engage different learning styles and ability levels in the classroom.
- Demonstrate a continuous effort to improve instructional effectiveness.
- Explore new methods, techniques, and materials.
- Plan and organize instruction on a daily basis.
- Prepare motivating and stimulating lessons that reflect knowledge of the curriculum, instructional strategies, and student abilities.
- Maintain student records accurately, neatly, and keep them current.
- Encourage an inclusive classroom that accepts the different perspectives and backgrounds of the students and elicits a greater understanding of the world around them with a global perspective.
- Utilize a variety of assessments and use data in the classroom to develop lessons and instructional activities as needed.

Teaching and Learning Environment:

- Integrate social-emotional learning within the classroom environment through teaching and classroom management.
- Use STEAM program to bring science, technology, engineering, art, and music into the math classroom.
- Create a learning environment that is motivating and age appropriate.
- Set clear expectations for classwork and homework while maintaining current books and instructional resources that support the classroom learning.
- Seek to actively know students' strengths and weaknesses and responds promptly and with care to parent concerns. Communicate effectively with parents, colleagues, and administrators.
- Maintain an accurate and organized system for monitoring student grades and records. Meet reporting deadlines and requirements and follow school-wide procedures for reporting grades.
- Prepare for conferences and provide written documentation on student progress.
- Maintain substitute plans and engage substitutes in advance when needed.
- Create a climate that facilitates learning in the classroom.
- Foster an atmosphere where mutual respect and a cooperative spirit are evident.

Professional Development:

- Takes an active role in faculty meetings and in-service programs.
- Demonstrate a willingness to learn, grow, and improve as a teacher.
- Participate in the development and improvement of the school curriculum.
- Continue to update knowledge of the content area(s) taught.
- Engage in goal setting and review process with assigned administrator.
- Attend and participate in departmental, faculty, and Archdiocesan meetings.

School and Community:

- Exhibits the purpose, mission, and philosophy of St. Cecilia Cathedral School.
- Gives witness to the religious dimension through example and attitude.
- Welcomes all to the community with a spirit of openness and acceptance.
- Integrates Catholic attitudes and values into subjects and school life.
- Represent the school in the larger community in a positive manner.

Qualifications:

- Teacher must hold a Nebraska valid teaching license and be certified in elementary education.
- Start date is August 1, 2020.
- Safe environment and background check.

If interested in position, please send a cover letter, resume, and three (3) current letters of recommendation to the following:

Mrs. Julia Pick

St. Cecilia Cathedral Grade School

3869 Webster Street

Omaha, NE 68131

jpick@stcecilia.net